

ARE YOU ELIGIBLE ?

CLIENT NAME:		
PASSPORTED BENEFITS		
Are you on Income Support? Income-based JSA? income related ESA? - Passported through if you can provide evidence before we book you in.		YES/NO
Are you on Contribution-based JSA/ESA—we have to undertake a full assessment		YES/NO
INCOME		Monthly
Last Gross Salary including overtime (Monthly – from most recent wage slip) (Weekly – average over last 4 wage slips)		£
Child Benefit received per month		£
Working Tax Credits per month		£
Child Tax Credits per month		£
Is your ex-partner paying you spousal maintenance or helping with any of the bills if so how much		£
Child maintenance received per month from ex-partner		£
Child care costs because you work.		£
Are you living with a new partner	YES/NO	
Last gross salary for new partner which you are living with		£
Is that partner claiming any benefits? How much and what?		£
TOTAL GROSS INCOME:		£
! if gross income exceeds £2,657 per month you are not eligible (if you have more than 4 children add on an additional £222 for the additional child)		
OUTGOINGS AND ALLOWANCES		
Rent or Mortgage per month (capped to a max of £545 if no children)	£	
Housing Benefit – to be deducted from rent/mortgage	£	
Are you paying any maintenance out for a child if so how much	£	
Children allowance (you can take off £288.22 per child)	£	
If you have a dependant partner living with you take off £179.46	£	
If you work you can take off working allowance of £45.00	£	
Tax & National Insurance (for both you and your partner)	£	
Total outgoings and allowances	£	£
TOTAL DISPOSABLE INCOME (Gross income less Outgoings)		£
<i>! If disposable income exceeds £733 – you will not be eligible</i>		
CAPITAL		
Savings/investments/shares/ High value assets e.g. caravan, boat, jewellery	£	
PROPERTY YOU ARE LIVING IN		
Property Value	£	
Mortgage	£	
Property Equity	£	
OTHER PROPERTIES YOU OWN		
Property Value	£	
Mortgage	£	

! Please make sure that all amounts in the income section are monthly e.g. if weekly then x52 /12.